

Risk Assessment - Holme House Campsite, Esk Valley, Grosmont

May 2018

NB This risk assessment has been carried out as a blue print, which may be used by visitors and users of Holme House to develop their own detailed risk assessment based upon their own intended activities and staffing.

Hazard	Who is affected?	What controls are in place?	Risk Level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Main Road	All users	Gate in place to keep residents safe from traffic on Main Road as well as vehicles entering courtyard. Gate to be kept closed while residents are in the house. NB sign mounted on gatepost advising "Please keep gate closed". Gates to be closed and secured on leaving.	H			
Gates	All users	Gates to be opened and secured by means of hook provided to ensure they don't swing. Gate only to be operated by Adults.	L			
Moving vehicles	All users and drivers	Gate in place to keep residents safe from traffic on Main Road as well as vehicles entering courtyard. Children to be supervised at all time while in courtyard. Drivers to drive slowly through gate and in courtyard.	H	Keep lookout for visitors	All Residents	
Slipping & tripping in courtyard	All users	All users to take due care and attention especially during wet weather as cobbles in courtyard are uneven and can get very slippery. Weeds are sprayed and moss should be removed.	M	Weeds sprayed annually. Moss removed regularly.	Committee to action annually	
Climbing/falling from walls and trees	All users	Childrens to be supervised whist playing out and warned not to climb on walls and trees.	H			
Steps leading to back garden	All users	Avoid using these steps as they can become very slippery during wet weather. Suggest that access to back garden is made either through top gate leading from campsite or by using grass to the side of house. Under 18s to be supervised at all times. Steps to be cleaned of moss/weeds.	H	Weeds sprayed annually. Moss removed regularly.	Committee to action annually	
Gas canisters for campers located in courtyard	All users	Housed in secure cage and padlocked. Located well away from house and public view. Gas canisters only to be moved/used under Adult Supervision.	L			
Equipment in campstores, barn and cartshed	All users	Hirers of campsite advised to keep doors shut/locked when not in use. Hirers of house advised that they have no access to these areas.	L			

Climbing over fences	All users	Campers should be advised that climbing over fences not allowed. Gates to be used at all times.	L			
Nettles, prickly plants and moss	All users	Under 18s to be warned regarding dangers of nettles and other prickly plants	M			
Uneven ground	All users	A walk of the site should be carried out to identify any risks or areas that need to be addressed. Pot holes to be filled in or cordoned off as necessary. Advised not to camp at the back of row of houses due to uneven ground and potential noise disturbance to residents.	L			
Standing on foreign objects	All users	Footwear to be worn at all times when walking around the campsite.	L			
Spillage from chemical toilets	All users	Care to be taken when emptying toilets. Under 18s must have an Adult with them when emptying toilets. Rubber gloves to be worn and a lid must be fitted for transportation.	L			
Stranger danger/Child Protection/Safe from Harm	All users	All leaders camping overnight must have DBS check. Under 18s to be advised of site boundary and told not to leave the site unless they have permission or are accompanied by an adult. Visitors to be accompanied at all times.	L			
Open Fires/Campfires	All users	Fires to be kept well away from tents. Fire bucket filled with water must be provided next to fire. Do not sit too close to fire. Under 18s to be supervised at all times.	M			
Gas Stoves & Gas Bottles	All users	If camping stoves/burners are to be used inside they must be in a fire retardant tent, at least 6m from other tents. Connection hoses to be in good state of repair and fitted correctly. Under 18s to be supervised at all times when using stoves. Gas bottle to be stored upright and turned off when not in use. .	M			
Water Troughs/Drowning	All users	Under 18s to be warned not to play in or near water troughs.	L			
Damage to drains on campsite	All drivers	Vehicles are not allowed on the campsite due to potential damage to underground drains.	L			
Splinters from wood, rusty nails	All users	All users to take care when handling wood, either from woodpile or from woods. Under 18s to be warned not to play on woodpile.	L			
Injuries when raising/lifting drying rails in Barn	All users	Rails to be raised above head height when not in use. Only to be operated by Adults.	L	Need sign saying drying rails only to be operated by Adults		

Injuries to head due to low ceilings in Barn and sloping ceiling	All users	Care should be taken in these areas	L			
Low levels of light in Barn, especially upstairs	All user	Care should be taken in these areas. NB upstairs in Barn should only be used in emergencies.	L			
Burns & scalds from Electric Kettle/Boiler in Barn	All user	Care should be taken. Under 18s to only use under supervision.	L			
Steep stairs in Barn	All users	Care to be taken and hand rail used. NB upstairs in Barn should only be used in emergencies.	L			
Danger from cleaning materials and paints stores upstairs in Barn	All users	Under 18s only allowed upstairs in Barn under supervision. NB upstairs in Barn should only be used in emergencies.	L			
Trapped fingers when stacking/unstacking chairs and folding/unfolding benches and tables	All users	Care to be taken. Do not stack chairs in barn more than 4 high.	L			
Dust inhalation	All users	Risk of dust inhalation in Barn, especially when moving equipment or sweeping floors.	L	Mask to be worn if required.		